



Mrs. Donich's
Quality Work Checklist

Activity: _____ Date: _____

clean and neat

- professional looking format
- legible text

eye-catching

- elaborated on ideas
- made connections (text to self, text, and/or world)
- ideas made the reader make their own connections

easy to understand

- word choice is appropriate and clear
- complete thoughts were clearly communicated
- writing is fluent and organized

accurate

- followed directions completely
- no errors in conventions
- informative
- factual

documented

- source of information is listed and specific
- quotations from the story or research are used
- supported opinions with information from the reading

thought

- **Remembering:** recognizing, listing, describing, identifying, naming, finding, locating, retrieving
- **Understanding:** interpreting, exemplifying, summarizing, inferring, paraphrasing, classifying, comparing, explaining
- **Applying:** carrying out, using, executing
- **Analyzing:** comparing or contrasting, organizing, deconstructing, attributing, outlining, finding, structuring, integrating
- **Evaluating:** checking, hypothesizing, critiquing, experimenting, judging, testing, detecting, monitoring
- **Creating:** designing, constructing, planning, producing, inventing, devising, making

knowledge

- **Factual:** facts & details to help you understand or solve a problem
- **Conceptual:** classifications, generalizations, theories, models
- **Procedural:** information helps to do something specific, skill, method
- **Metacognitive:** strategic reflection about your own knowledge and thought